

My Family. My Doctor. My Choice.

Please bring the following items with you to avoid a conflict with your scheduled appointment or payment for services rendered. Failure to bring the requested items may result in rescheduling your appointment.

<input type="checkbox"/>	Photo ID	<input type="checkbox"/>	Social Security Card
<input type="checkbox"/>	Medicare/Medicaid Card, Rx Plan Card Third Party Commercial Insurance (co-pay if required)	<input type="checkbox"/>	Immunization (shot) record *required for pediatric patients
<input type="checkbox"/>	**If you do not have insurance, we offer a sliding fee discount based on family size and income with co-payments starting as low as *\$30.00 for an office visit and an in-house pharmacy with discounted fees. You must provide proof of all income received for each person 18 yrs or older in the household. For example: 1. last 2 recent pay stubs or current tax return 2. if unemployed/not working: statement from the unemployment /employment security office or social security administration	<input type="checkbox"/>	Current Medication Bottles *co-payment ranges \$30-\$80, depending on family size and household income. Additional charges may be due upon check out

Appointment Scheduling & No-Show Policy

We will try our best to schedule your appointment at the most convenient time possible. As a courtesy, we attempt to contact every patient to remind them of their appointment; however, it is the responsibility of the patient to arrive for their appointment on time. If you are more than 10 minutes late for your scheduled appointment, you may be rescheduled for a later time or date. If you are unable to keep a scheduled appointment, please call our office prior to your appointment so that we may care for someone else during that time. Cancellations must be received 24 hours in advance.

After Hours Medical Care

If you are needing to speak with a nurse or physician after hours, please call the office and you will be routed to the after hours answering service. This service is available outside of our normal hours of operation, holidays and office closings. You may call any of the office numbers listed below and follow the prompts. The answering service is responsible for paging the physician on call if needed. Please be aware that prescription refills or new prescriptions are not completed after hours.

Advocacy, Collaboration, Excellence, Stewardship

www.myrhc.org

750 South Church Street • Spartanburg, SC 29304 • (864) 582-2411

1604 N. Limestone Street • Gaffney, SC 29340 • (864) 902-1000

301 Crescent Avenue (Early Learning Center) • Spartanburg, SC 29306 • (864) 596-8442

220 Irby Street • Woodruff, SC 29388 • (864) 670-9415